

Osinakachi David Nwakire

OBJECTIVE

Seeking a position in an establishment where I can contribute to the growth and profitability by rendering service that will delight my employer and contribute positively to people's lives.



ADDRESS

35, Covenant of Peace str, Ijegan, Ikotun, Lagos, Nigeria.



PHONE

08133854563



EMAIL

osinakachidavidnwakire@gmail.com

PERSONAL PROFILE

Date of Birth: 14th March, 1996

Nationality: Nigerian

State of Origin: Imo State

Religion: Christianity

EXPERIENCE

FATWINS COLLEGE 2017-2018

Educator

- Taught the following Subjects Geography, Mathematics, Computer

CHILDKIRE CONSULTING 2019

Assistant Tax Preparer.

- Record Tax information by entering information into database
- Preparing Tax Returns
- Utilized Quick Books to record expenses and payroll for business clients

HIIT ICT INSTITUTE 2019- TILL DATE (CONTRACT)

Office 365 Instructor

- Ms Word Essentials
- Ms Excel Essentials
- Ms Power Point Essentials
- Advanced Excel

FIDELITY DIGITAL AGENCY 2021- TILL DATE (CONTRACT)

DATA ANALYST/ DIGITAL MARKETER

- Create Ads on Facebook and Instagram.
- Worked closely with both editing team and field team to ensure the accuracy of daily survey data input
- Managed internal database, provided statistical analysis report for the general household team
- Train online students on the use of SQL and Advance Excel

KIRZNER SOLUTIONS 2021- 2022 (REMOTE)

Digital Marketing Intern

- Creating social media contents through the use of Canva
- Researching on clients that will be interested in our services
- Composing and Sending emails to potential clients.

TOPIBRO TECHNOLOGIES 2022-(CONTRACT)

Head Manager



<https://www.linkedin.com/in/osinachi-david-nwakire-7aba5ba1/>



@osinachi_david



<https://github.com/osinachi-david>

- Oversee day-to-day operations.
- Design strategy and set goals for growth.
- Maintain budgets and optimize expenses.
- Set policies and processes.
- Ensure employees work productively and develop professionally.
- Oversee recruitment and training of interns' employees.
- Assisted in training students in web design

FRUTTA JUICE & SERVICES LIMITED 2022

Production Data Analyst

- Collect, analyze, and evaluate production records and trends, as well as evaluate performance.
- Collect, compile, and present manufacturing progress and status reports every week, or as requested
- Analyze production and performance reports, as well as interpret results of overall production to make solid recommendations.
- Responsible for maintaining the SAP(System Applications and Products), and MS Office Excel, SQL, and Power Bi reports and documents.
- Serve as the primary contact and interface for sales information requests.
- Prepare reports concerning downtime, equipment repairs, and delays.
- Monitor the execution of the production plan and identify deviations.
- Monitor and manage the availability of materials, equipment, resources, and electricity.
- Work with cross-functional teams to plan, analyze and manage production activities.
- Generate production reports for management.
- Making Requests of raw materials for production and transferring good finish goods to Finish Goods Warehouse

EDUCATION

Our Mother Mary School Nursery and Primary School 2002-2009

Federal Government College Odogbolu 2010- 2012

National Open University (BSC. Business Management and Entrepreneurship) 2014-2019

TRAINING

ADVANCE DESKTOP PUBLISHING (E3 COMPUTER TRAINING INSTITUTE) (2013)

- ms word | ms excel | ms power point | publisher | corel draw,

SCRUM FUNDAMENTAL CERTIFIED (SFC) TRAINING 2015

WEB DESIGNING (2018)

- *html | css | bootstrap*

GRAPHICS DESIGNING (2018)

- *photoshop | illustrator*

DIGITAL MARKETING (2018)

- *social media marketing | email marketing | google ads*

WEB DEVELOPMENT (JAVASCRIPT) (2019)

DATA ANALYSIS (2021)

- *python | SQL | advance excel | power bi*

UDEMY - POWER BI - (2022)

UDEMY - MACROSOFT EXCEL MASTERY - (2022)

UDEMY - PRODUCTION PLANNING FOR MANAGEMENT
CONSULTANTS & ANALYST (2022)

SAP (System Application and Products) (2022)

PERSONAL PROFILE

- Transparency and Integrity.
- Excellent Interpersonal Skills.
- Good communication Skills.
- Problem solver who is keen to learn new skills.
- Ability to listen and assist in problem Solving.
- Proficient in Excel, Power point, and Microsoft Word.
- Passion for Data Analysis.
- Good understanding of WordPress.

REFERENCES

Hiit ICT Institute
Mrs. Stimela Ann
07063357698

Kirzner Solutions
Mr Karl
CEO
08097207692

